

Burns Harbor Town Council  
Special Meeting  
January 1, 2020

The Town Council of the Town of Burns Harbor, Porter County, Indiana met in a special session on Wednesday, January 1, 2020 in the Town Hall. The meeting was called to order by Council Member, Nicholas Loving at 12:47 p.m.

The Pledge of Allegiance to the American Flag was recited.

**Roll Call:** Toni Biancardi ----- Present

Roseann Bozak ----- Present

Eric Hull ----- Present

Nicholas Loving ----- Present

Raymond Poparad ---- August 19, 1954 – December 13, 2019

Clerk-Treasurer Jane Jordan was present. A quorum was attained.

**Additional Officials Present:** Town Marshal Michael Heckman, Assistant Marshal McHargue, Fire Chief/Sanitation Superintendent William Arney and Building Commissioner Robert Wesley.

**New Business:**

**Organization of Town Council for 2020:**

Councilwoman Biancardi made a motion to appoint Nicholas Loving as Town Council President and Eric Hull as Vice President for 2020. Councilwoman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion passed.**

**Appointment of Department Heads for 2020:**

Councilman Hull made a motion that the Town retains Mike Heckman as Town Marshal, William Arney as Fire Chief/Sanitary Superintendent, Pat Melton as General Maintenance/Street Superintendent and Robert Wesley as Building Commissioner for 2020. Councilwoman Biancardi seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye.

**Motion passed.**

**Appointments to Town Boards:**

**Planning Commission:**

After discussion of the seats available and state law party affiliation requirements, Councilman Hull made a motion to appoint Councilman Hull, Councilwoman Biancardi and Assistant Marshal McHargue to the Planning Commission for 2020.

Councilwoman Biancardi seconded the motion. Councilwoman Biancardi stated we have a quorum for Monday's meeting. Councilman Hull stated we still have two (2) open seats. I believe that any one that has not currently served on a board that wishes to serve on a board needs to go through the same process that we did four (4) years ago which, was to submit an application. We'll conduct interviews to get a chance to talk to any individual prior to the appointment. Councilwoman Biancardi stated we have applications so we can try to coordinate meetings before the eighth. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion passed.**

**Redevelopment Commission:**

Councilman Loving stated he would appoint Eric Hull, Toni Biancardi and Brad Enslin as the Presidential appointments to the Redevelopment Commission.

Councilwoman Biancardi made a motion to appoint Nicholas Loving and Roseann Bozak as Council appointments to the Redevelopment Commission. Councilman Hull seconded the motion. All appoints to the Redevelopment Commission terms will expire December 31, 2020. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion passed.**

**Sanitation Board:**

Councilman Hull made a motion to appoint Toni Biancardi to the Sanitation Board. Councilwoman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye.

**Motion passed.**

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**Storm Water Board:**

Councilman Hull made a motion to appoint Toni Biancardi to the Storm Water Board. Councilwoman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye.

**Motion passed.**

**Appointment to Northwest Indiana Regional Planning Commission (NIRPC):**

Councilwoman Biancardi made a motion that the Town appoints Eric Hull as the Burns Harbor representative to Northwest Indiana Regional Planning Commission for 2020. Councilwoman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye.

**Motion passed.**

**Appointment to Duneland Economic Development Commission:**

Councilman Hull made a motion that the Town appoints Toni Biancardi as the Burns Harbor representative to the Duneland Economic Development Company for 2020.

Councilwoman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion passed.**

**Appoint Department Liaisons for 2020:**

Councilman Loving announced the 2020 department liaisons are as follows:

Marshal Department -	Councilman Loving
Street/GM Departments -	Councilman Hull
Building Department -	Councilwoman Biancardi
Fire Department -	Councilman Hull
Park Department -	Councilwoman Bozak
Sanitation Department -	Councilwoman Biancardi

**Friday, December 20<sup>th</sup> non-essential town offices Bereavement Day declaration:**

Councilwoman Biancardi made a motion that the Town declares Friday, December 20<sup>th</sup> a paid Bereavement Day for non-essential town office employees to attend Councilman Poparad's service. Councilman Hull seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye.

**Motion passed.**

**Indiana Public Employers' Plan Membership Agreement and Resolution 2020 insurance Plan:**

Councilman Hull made a motion that the Town adopts insurance Resolution of Burns Harbor, Town of and allows Clerk-Treasurer Jordan to sign membership agreement and any other documents required to move the Town from its current insurance policy to the Indiana Public Employers' Plan for 2020. Councilwoman Biancardi seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion and Resolution passed and was adopted.**

**Good of the Order of the Community:**

Councilman Hull informed there are several open board seats that need filled and the Council is actively seeking people who want to participate. People interested in serving should complete an application found on our website, and returning it to the Clerk-Treasurer's office.

Councilwoman Bozak made a motion that we adjourn. Councilwoman Biancardi seconded the motion. Councilwoman Biancardi – Aye, Councilwoman Bozak – Aye, Councilman Hull – Aye, Councilman Loving – Aye. **Motion passed.**

There being no further business to discuss, the meeting concluded at 1:05 p.m.

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Approved at January 8, 2020 meeting.

TOWN COUNCIL OF THE  
TOWN OF BURNS HARBOR  
Nicholas Loving, President  
Eric Hull, Vice-President  
Toni Biancardi  
Roseann Bozak

ATTEST:  
Jane M. Jordan, IAMC, MMC, CPFA, CPFIM  
Clerk-Treasurer