

# Burns Harbor Sanitary Board

## Minutes of Wednesday, May 20, 2020

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The Burns Harbor Sanitary Board met in its regular session Wednesday, May 20, 2020 in the Town Hall. The meeting was called to order by President Toni Biancardi at 7:02 p.m.

The Pledge of Allegiance was recited.

### Roll Call:

Toni Biancardi..... Present  
Jim Constantine ..... Present via Microsoft Teams  
Rick Balunda..... Absent  
Wilbur Oudman..... Present via Microsoft Teams  
Daniel Marsh..... Present via Microsoft Teams

A quorum was attained.

Also present were Superintendent William Arney, Attorney Clay Patton of Patton Law, LLC (via Microsoft Teams), and Deputy Clerk Corinne Peffers (via Microsoft Teams.)

There were no audience members in attendance at the Town Hall.

The meeting was made available with Governor Holcomb's Executive Order 20-04 Section 5 Public Meeting/Open Door Laws. It was streamed on Facebook Live.

### Approval of Minutes

Constantine made a motion to approve the Minutes of February 19, 2020. Marsh seconded the motion. Jim Constantine – Aye, Rick Balunda – Absent, Wilbur Oudman – Aye, Daniel Marsh – Aye, Toni Biancardi – Aye. **Motion passed.**

### Correspondence

None.

### Sanitary Report

The board reviewed the report. Superintendent Arney said the flow meter for Lift Station #5 is still out being rebuilt. The Lift Station #2 transformer was installed but not finished. They are behind due to COVID-19.

### Wastewater Treatment Plant Report

None.

### Engineer Report

None.

### Old Business

None.

### New Business

#### ***Waive late penalties due to COVID-19 pandemic***

Biancardi said the Town Council passed a motion at their May 13, 2020 to waive late penalties due to the COVID-19 Pandemic in March, April, May and June, 2020. If the Sanitary Board agrees it should affirm the motion with its own.

Constantine made a motion to waive late penalties on sanitary sewer accounts from March through June, 2020. Marsh seconded the motion. Jim Constantine – Aye, Rick Balunda – Absent, Wilbur Oudman – Aye, Daniel Marsh – Aye, Toni Biancardi – Aye. **Motion passed.**

#### ***Approval of Claims with three (3) or more signatures***

Constantine made a motion to approve the claims with three (3) or more signatures. Oudman seconded the motion. Jim Constantine – Aye, Rick Balunda – Absent, Wilbur Oudman – Aye, Daniel Marsh – Aye, Toni Biancardi – Aye. **Motion passed.**

### Spending Review

The board reviewed the report. Biancardi commented that spending was much less the last couple months.

### ***Delinquencies***

The board reviewed the report. Biancardi noted that Rainbow Community made a payment of \$2,400.00 after the report was generated the account is no longer 90 days in arrears.

Constantine stated we don't know what position a lot of these people are in that there may be people out of work and whether we need to hold off any actions for people that are behind more than three months.

Biancardi said that the water company is not doing any shut offs because of the health crisis, and we have waived the late fees. If someone were to go into a 90-day delinquency, our process is to put a lien on the property. I understand what you are saying and I would ask that if someone is in a situation that they contact Corinne or come to the board and speak to us.

Constantine stated I wonder if there's any way that if somebody does get past the 90 days, if we could contact them and remind them that they can come before the board and make a request to waive any further delinquencies after the 90 days, because there are going to be a lot of people hurting with this pandemic.

Biancardi stated if someone is in the process or could be liened, they are mailed a letter so they are informed of that. I think the biggest thing to stress right now to our residents is to communicate. We're here and we're available, so just communicate with us.

Attorney Patton stated I would remind all of you that under the Governor's current executive orders and the declared public health emergency, we are not allowed to shut off any of those utilities, so essentially the water cannot be shut off. We've waived the late fees through June, so once the public health emergency is lifted, right now it's supposed to end of June 4<sup>th</sup> I believe, we will reassess the situation. We will have a meeting on June 17<sup>th</sup> and have a better idea of who is behind and how much and we can go from there. Right now, rest assured to the public and the board that there can be no shut offs at least for the next two weeks, and I can't imagine anything being shut off through the month of June.

Biancardi stated I would agree with that.

Constantine stated what I am concerned with is some people are going to be in a situation where just because the lockdown is over, doesn't mean they're back to work.

Biancardi said the best thing for people to know is that we are available and to communicate with us so we can understand someone who might need assistance.

### ***Flow Report***

The board reviewed the report and there were no questions.

### **Good of the Order of the Community & Any Other Business**

Marsh asked about ArcelorMittal's appointment to the Sanitary Board and said Balunda is still an employee with the mill. Biancardi will follow up.

### **Announcements**

The next meeting will be held at 7 p.m. on Wednesday, June 17, 2020.

### **Adjourn**

Constantine made a motion to adjourn at 7:20 p.m. Marsh seconded the motion. Jim Constantine – Aye, Rick Balunda – Absent, Wilbur Oudman – Aye, Daniel Marsh – Aye, Toni Biancardi – Aye. **Motion passed.**

**Submitted by:** Corinne Peffers, Secretary

**APPROVED June 17, 2020**

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Toni Biancardi, President

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Corinne Peffers, Secretary