

**Burns Harbor Stormwater Board**  
Minutes of Wednesday, April 16, 2025

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The Burns Harbor Stormwater Board met Wednesday, April 16th, 2025 at the Burns Harbor Fire Department. The meeting was called to order at 6:30 p.m.

The Pledge of Allegiance was recited.

**Roll Call:**

Lisa Draves..... Present  
Jack McGraw..... Present  
Allen Migliorini ..... Present

A quorum was attained.

Also present were Engineer Jeanette Hicks of Global Engineering and Land Surveying LLC, Sanitation Superintendent Adam Friday, and Deputy Clerk Madeline Parker..

**Approval of Minutes**

Draves made a motion to approve the Minutes of February 26, 2025. Migliorini seconded the motion. Motion passed by all in favor vote.

**Correspondence**

***Invoice/Payments***

**Engineer Report**

Hicks stated that they were asked by Council to inspect a Stormwater problem with the trail on Coan Street. They sent a report about it to Town Council. It seems that there is a drainage structure that is not the right height, and the water cannot all flow out. McGraw commented that the issue is under the jurisdiction of the Council right now. Migliorini asked if Global had given the Council any guidance on what should be done to resolve the issue or is it an outside source that is causing the issue from when the trail was built. Should that engineering group be contacted? Hicks replied that the report did not give guidance on how to fix it. The trail was designed by the engineering firm SHE and was inspected by the engineering firm Abon Marche. At this time, Global has not been formally asked to come up with a design solution. She believes that there will be upcoming meetings to determine whose responsibility it will be to come up with a design solution. Draves asked if there were warranties for what work was completed. Hicks said that she would assume so, but she does not personally know. She said that she would recommend consulting with the Town Council and Town attorney for that information.

She also reported that the contractor for the CCMG paving project is intending on starting in the beginning of May.

**Old Business**

***Future Infrastructure Projects***

Nothing to discuss.

***Haglund Road Storm Sewers***

McGraw stated he believes the reason that was on the agenda was that there was originally some funding for that, and some of that was used. To his understanding, that there are no ARPA funds. They have been used elsewhere, and this item can be removed from the agenda unless something comes up in the future.

McGraw said that a camera and scoped was used and nothing drastic showed up on it. He said that there was a recent storm, and on the south side of Haglund where it used to flood, there was no flooded. After the culvert was put in, it seemed that the issues there were eased.

***Taco Bell***

McGraw stated that Mr. Downey informed him that someone from Taco Bell was supposed to be at the meeting tonight, but no one is here for them. From what he had been told, there had been issues with the stormwater drainage system at Taco Bell. The original contractor has been fired.

**New Business**

***Financial Report***

Nothing to discuss.

**Approval of Claims with two (2) or more signatures**

No Claims.

**MS4 Compliance**

Hicks said, as you recall, Global took over as your MS4 operator, so we have been trying to get up to speed of what Brandon had done in the past. One of the items that we prepared was the annual report- which includes things such as how many permits were issued, how many complaints were received, what were some of the good housekeeping measures that were taken. She had gotten some records from Brandon such as street sweeping. All that was put into a report. She said that she needs to scan that in, and she will be able to email it to Secretary Parker.

McGraw asked if there was anything that needed to be done for MS4 compliance on the Town's end. Hicks replied no; Global just needs to work on the sewer mapping percentage that is not done.

Friday also reported that street sweeping will be done next week. He also said that Stacy Goodwin from IDEM will be coming up here on July 2<sup>nd</sup> for the annual MS4 inspection.

Secretary Parker asked if any documents need signed in relation to Global taking over MSP operations for the Town. Hicks said that she would find out.

**Good of the Order of the Community & Any Other Business**

Nothing to discuss.

**Announcements**

The next meeting will be at 6:30 p.m. on June 18, 2024.

**Adjourn**

Draves made a motion to adjourn. Migliorini seconded the motion. Motion passed by all in favor vote.

Meeting adjourned at 6:40 p.m.

**Submitted by:** Madeline Parker, Secretary

**APPROVED**

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John "Jack" McGraw, President

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Madeline Parker, Secretary