

Burns Harbor Sanitary Board
Minutes of Wednesday, April 19, 2023

The Burns Harbor Sanitary Board met in regular session Wednesday, April 19, 2023 at the Burns Harbor Town Hall. The meeting was called to order by Jennifer McHargue at 7:13 p.m. The Pledge of Allegiance was recited.

Roll Call:
Jennifer McHargue..... Present
Jim Constantine Present
Vacant Seat

A quorum was attained.

Also present were Superintendent William Arney, Shem Khalil of Global Engineering and Land Surveying, LLC, Attorney Clay Patton of Patton Law, LLC, and Deputy Clerk Corinne Peffers. Larry Fabina of Cleveland-Cliffs was present on Zoom.

Approval of Minutes
Constantine made a motion to approve the Minutes of March 15, 2023. McHargue seconded the motion. Jim Constantine — yes. Jennifer McHargue — yes. Motion passed.

Correspondence
1. Cleveland-Cliffs Burns Harbor notification of dye study at Outfall 001 discharging to East Arm of Little Calumet River.

Sanitary Report
The board reviewed the report. Arney said he has been trying to schedule Eagle Services for annual lift station cleanings but they have been tied up. McHargue asked if Lift Station #4 went down, and Arney said there were power outages.

Wastewater Treatment Plant Report
Larry Fabina of Cleveland-Cliffs reported that a monthly report was submitted to IDEM for February on March 28th, there were no violations. An IDEM inspection was done on February 15, 2023 and there were no violations observed. Under the agreed order and compliance plan, the quarterly update report was submitted on April 10, 2023. He said we also installed flow metering and is operational at pump station one, and pump station two is to be completed at the end of the third quarter. As far as the operation of the facility, I believe that lift station cleanouts were to be done this month.

Arney said that Eagle Services has been busy with some outages so they are trying to fit us in. The soonest I can get the okay, I told him I need at least a couple weeks' notice. I will reach out to you guys.

Fabina also reported that air diffusers were installed at the east aeration basin, they were replaced with new ones and there were no operating issues in the past month.

Engineer Report
No report.

Old Business
Future Infrastructure
None.

New Business
Approval of Claims with two (2) or more signatures
Constantine made a motion to approve the claims with two (2) or more signatures. McHargue seconded the motion. Jim Constantine — yes. Jennifer McHargue — yes. Motion passed.

Approval of Purchase Orders
None.

Peffers noted that we just received an invoice for the annual renewal for support for ThinkGIS Software (June 1, 2023 – May 31, 2024). Arney explained that this is the GIS software that we bought that has our system in it. Shem has sent us the files to upload into it, so it shows our flow data. It also has fire hydrants, it has a lot of capabilities to it. When we first purchased this software, there was a viewer section of it purchased also for Plan Commission to be able to view

it, and some thought process that as we get used to it, we could expand that. So, Corinne, when she got it, said maybe now is the time to visit and have a demonstration done again for anybody that wants to participate in it. I have asked for a couple dates. Coincidentally, I was having a meeting with the company representative today, she came into my office. She came to do our updates and synchronization for the latest GIS information. So, I asked her to give us a couple dates when they can do a demonstration and anyone can come down, street department, police department. One of their foci is not only GIS but also police and fire emergency services, they can offer a lot as far as locating certain properties and things like that. There's a lot of points that it can expand on, and we are only using a small portion of it. Toni Biancardi was a huge advocate of making this happen and at the initial time the cost was over \$5,000 shared between plan, fire, street.

Peffer said it was shared between stormwater, wastewater, plan and street.

Arney said sanitation has always taken care of the annual costs. We can always expand it if we want to add users or services. My recommendation is that we keep the software, I use it a lot.

Peffer said Arney's computer has the editor license and the laptop in the meeting room has the viewer license installed.

Constantine made a motion to approve the annual support renewal for ThinkGIS Software for \$825.00. McHargue seconded the motion.

McHargue directed Arney to send an email and get a class set up for everyone. Arney said he will send out available dates when he receives them.

Khalil said the software that we are using for the sanitary model for the entire town, which we did like three or five years ago, we send any updated information from the developers that come into town, we send it to Bill and he has now the most updated maps for all the sanitary system in town. It's a very important tool.

McHargue asked if any of the utilities mapped during the recent fiber line project will be added in the system.

Arney said now that that is recorded, Shem can send me the file to upload into the system.

Jim Constantine — yes. Jennifer McHargue — yes. Motion passed.

Spending Review

The board reviewed the report and there were no questions.

Delinquencies

The board reviewed the report and there were no questions.

Flow Report

The board reviewed the report and there were no questions. Arney said there were a couple non-reports from the railroad but that is common.

Good of the Order of the Community & Any Other Business

Arney informed that he will be leaving for the Fire Department International Conference in Indianapolis next week, and an MS4 meeting in May. He will have callouts covered.

Announcements

None.

Adjourn

Constantine made a motion to adjourn. McHargue seconded the motion. Jim Constantine — yes. Jennifer McHargue — yes. Motion passed.

Meeting adjourned at 7:24 p.m.

Submitted by: Corinne Peffer, Secretary

APPROVED May 17, 2023

Jennifer McHargue, Chair

Corinne Peffer, Secretary