

Burns Harbor Sanitary Board

Minutes of Wednesday, April 21, 2021

The Burns Harbor Sanitary Board met in regular session Wednesday, April 21, 2021 at the Burns Harbor Town Hall. The meeting was called to order by President Toni Biancardi at 7:01 p.m.

The Pledge of Allegiance was recited.

Roll Call:

Toni Biancardi..... Present
Dan Marsh Present
Larry Fabina.....Present via Zoom
Wilbur Oudman..... Present
Jim Constantine Present

A quorum was attained.

Also present were Superintendent William Arney, Attorney Clay Patton of Patton Law, LLC, and Deputy Clerk Corinne Peffers. Engineer Jeanette Hicks of Global Engineering and Land Surveying, LLC was present via Zoom.

The meeting was made available to the public in accordance with Governor Holcomb's Executive Order 20-09 with Zoom and it was also streamed on Facebook live.

Approval of Minutes

Marsh made a motion to approve the Minutes of March 17, 2021. Constantine seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Correspondence

Peffers informed the board that she received a phone call from a gentleman from Great Lakes Engineering. He is working on a project for Shadyside Mobile Home Community and will be sending a request for a capacity certification letter. Engineer Hicks said that she will need the design summary from the IDEM permit application.

Sanitary Report

The board reviewed the report. There were no questions.

Arney informed the board that there is a 15HP pump that is beyond repair, so he will be using it for parts. Once the lift station upgrades are completed, he will look for a replacement. We don't have a spare 15HP pump, but we do have access to one if we have an issue arise.

Biancardi mentioned that the two full-time GM/Street Laborers are now being paid 25% of each of their wages from the wastewater fund. Arney has been taking them out on his morning rounds. Biancardi asked that they both get certified to enter confined spaces and Arney noted that he and Rob Wesley both need to be recertified.

Biancardi asked about callouts. Arney said the stations first call him, then Rob Wesley, and then Adam Friday. Arney or Wesley calls a laborer to respond. Each month, there will be a callout list to rotate the laborers.

Wastewater Treatment Plant Report

Fabina reported that everything is well.

Engineer Report

Hicks had no report.

Old Business

Lift Station Flow Reporting Upgrade Progress

Arney reported that all of the remote radios are in, they are all talking to each other now and communicating with the data system, so we are going cellular to radio as it's talking. The next stage is going to be sitting down, possibly next week, with Scadata and we start building the program out. From there we will do some more programming at each lift station and get everything talking. Then we will go on to phase two of where we actually start looking at pumps and modules and what we want to do with that part. We are finally up and going and you will see on next month's report that lift station #5 is reporting again.

Biancardi said so we are doing it in phases so to speak, so all that we were wanting to be upgraded has been upgraded?

Arney said so the first phase is the radio side. Yes, that part is now done.

Waive Late Penalties due to COVID-19

Attorney Patton said the public health emergency declared by Indiana Gov. Eric Holcomb was extended through April 30, 2021.

Oudman made a motion to waive late penalties on sanitary sewer accounts through May 31, 2021. Marsh seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

New Business

Main Extension Rules

The board briefly discussed the sewer main extension rules according to IAC 8.5-4. Biancardi asked what areas of town this may have an effect on. Arney said our sewer mains don't reach part of Old Porter Road, down US Hwy 12 toward Allegius Drive, past the Lift Station near Shadyside, and Haglund Road past Lakeland Park, but that's about all unless we build a new area out.

Biancardi asked Attorney Patton to review the code and let us know what we need to do to make sure we are compliant.

Peffer asked if there was sewer infrastructure in the last phase of Corlin's Landing. Arney said he is not sure if that infrastructure is in already or not.

Oudman also mentioned the main would have to be extended if the Worthington property on Haglund is ever developed.

Approval of Claims with three (3) or more signatures

Contantine made a motion to approve claims with three (3) or more signatures. Oudman seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Spending Review

The board reviewed the report and there were no questions.

Delinquencies

The board reviewed the report. Oudman said we have a payment plan available and then asked Peffer if more people are taking advantage of it. Peffer said no. If a customer is sent a delinquent notice, there is a note on it that says a payment plan is available. Until the board rescinds the offer, it will remain on the delinquent notice. 60 days is the threshold for water shut-offs but we aren't doing that right now. 90 days is the threshold for liens.

Flow Report

The board reviewed the report and there were no questions.

Good of the Order of the Community & Any Other Business

Arney said he was called out to the Village to help a contractor locate a couple lots, it's a huge problem over there where they didn't mark the taps and we don't have great data on it. Thank goodness we have the camera, we were able to drop it down and find the taps and dig the areas, but while doing so, in two areas we found some mains that appear to have sludge and are slow moving. We are going to need to clean those two, one is on Bolinger Lane and the other is on Burns Blvd. My suggestion is to have Eagle come out and clean those two lines. We need to notify any affected residents before flushing occurs.

The line in Harbor Trails that we have previously had build-up in is still clear and flowing fine. There is money left in a special fund for cleaning it.

Biancardi asked if we have learned the best way to notify residents of sewer flushing and if putting something on doors works.

Arney said we should use door hangers and social media. Biancardi said I want to make sure everyone is notified so there aren't any problems.

Biancardi asked Arney if he plans to set up flushing in the Village before the next meeting and Arney said he would like to.

Arney estimated the cost to be about \$2,000.00 per day. I will do the Village first and make sure I can get through that, and make sure we don't have anything else going on out there. Then, I'll do Harbor Trails. If we get them both done, that's fine, if not, I'll report back.

Constantine made a motion to approve Eagle Services to flush sewer lines at a cost not to exceed \$5,000. Oudman seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Announcements

The next meeting will be held at 7 p.m. on Wednesday, May 19, 2021.

Adjourn

Oudman made a motion to adjourn. Constantine seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Meeting adjourned at 7:29 p.m.

Submitted by: Corinne Peffers, Secretary

APPROVED May 19, 2021

Toni Biancardi, President

Corinne Peffers, Secretary