

Burns Harbor Stormwater Board
Minutes of Wednesday, December 17, 2025

The Burns Harbor Stormwater Board met Wednesday, December 17, 2025 at the Burns Harbor Town Hall. The meeting was called to order at 6:35 p.m.

The Pledge of Allegiance was recited.

Roll Call:

Lisa Draves..... Present
Jack McGraw Present
Gordon McCormick..... Present

A quorum was attained.

Also, present Attorney Clay Patton, Engineer Jeannette Hicks of Global Engineering and Land Surveying LLC via zoom, Sanitation Clerk Gina Bondi and Deputy Clerk Madaline Parker, Council woman Toni Biancardi and resident Jerry Mansel.

Approval of Minutes

Draves made a motion to approve the Minutes of October 15, 2025. McCormick seconded the motion.

Motion passed by all in favor vote.

Correspondence

Nothing to discuss

Engineer Report

Jeanette Hicks stated that she emailed the IDEM report but is not sure if they had a chance to look at it or not. It's the standard form that you will see the subjects are checked off as adequate or sufficient and some were not applicable. Just a reminder that Brandon and I had a meeting with two people from IDEM and they looked over the program and inspected the facilities. The audit went well. Jack McGraw replied that is awesome and is going to let the commissioners look over the reports really quick to see if they have any questions.

Old Business

Nothing to discuss.

MS4 Compliance

Jeannette Hicks stated there will be an annual report submitted to IDEM by April. One of the comments is that our map has all the pipes shown but they would like to see some line work put in for the swales along the roads. Jeannette stated that she would work on that and then include that in the April annual report.

New Business

Nothing to discuss.

Financial Report

Report reviewed. Deputy Clerk Madaline Parker stated that there have not been any expenditures but you can see the revenue we have taken in this year and what are starting balance was and where we are at now and what we can spend if needed. McCormick asked why we only received \$6,400 to date and this year were getting \$12,500. Next year. Parker then replied that this is her first year dealing with this by herself and she could not say why, that's just what the numbers show. Council woman Toni Biancardi stated that she doesn't think we received the second pay yet for taxes. President McGraw asked if it's paid in quarters or halves. Biancardi replied that it's in halves and that we have not received the second payment installment yet.

Draves made a motion to approve the financial report. McCormick seconded the motion.

Motion passed by all in favor vote.

Approval of Claims with two (2) or more signatures

No Claims.

Good of the Order of the Community & Any Other Business

Resident, Jerry Mansel stated that he resides at 1245 Coan Street. He spoke with a Bill Arney about three years ago and at that time he came out with Jeanette Hicks and took some elevations in the storm water drainage ditch in front of our house. It does not drain properly and that Jeanette Hicks stated at that time they planned to change the elevation of the manholes at the gas stations in the area but nothing has happened and it's been at least three years. Mr. Mansel then asked if this is the proper form to ask that question. McGraw then replied that this is the first he, as well as the board is hearing about this. He also stated that the Stormwater Board deals with drainage from the cul-de-sacs and into the sewers, but as far as the cleaning and upkeep of the cul-de-sacs, as far as he knows it's the responsibility of the homeowner, meaning the drainage ditch in front of the home. He will look into it further and get back to him. McCormick asked if he has two culverts. Mr. Mansell then stated there is the concrete driveway that goes into the garage and then there's the gravel side drive. McCormick then stated if he recalls that one of one was higher than the other, is it the covert. Mr. Mansell stated that there's not a lot of flow and that it's supposed to flow south, from what Jeanette Hicks told us. Another complicating factor that the board might not be aware of, is that the neighbor across the street has submitted a petition to the town is that the pavement is supposed to be 22 feet in Burns Harbor and it's 17 feet at our house, so that complicates any solution here. McGraw then stated that would fall under the street department jurisdiction as far as that goes. He then stated to leave his information with the Secretary and he will look into it and get back to him.

Announcements

Deputy Parker stated that she has prepared a list of dates for the 2026 meetings and a copy has been given to each of them.

The next meeting will be at 6:30 p.m. on February 18, 2026.

Adjourn

Draves made a motion to adjourn. McCormick seconded the motion.

Motion passed by all in favor vote.

Meeting adjourned at 6:45 p.m.

Submitted by: Gina Bondi, Secretary

APPROVED

Toni Biancardi, President

Gina Bondi, Secretary